

Fire, Tornado, and Shelter-in-Place Drill Report Form

School Name: Muskegon Lakeshore High School & Career Center **Academic Year:** 25-26

School Administrator Signature: *Trisha Niemi-Mayse*

*****MCL 29.19 states in part that: 5 fire drills are required (3 by Dec. 1, 2 after Dec. 1), 2 tornado drills (1 in March), 3 shelter-in-place drills (1 by Dec. 1, 1 after Jan. 1, 1 your choice). One drill must be during lunch, recess, or another time when students are gathered outside of the classroom.*****

FIRE (5 total):

3 Fire Drills Before December 1:

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 5	11/18/25	830a - 4m16s	Trish Niemi-Mayse	<i>Trisha Niemi-Mayse</i>	Drill Practice
2 of 5	11/20/25	915a - 2m29s	Trish Niemi-Mayse	<i>Trisha Niemi-Mayse</i>	Drill Practice
3 of 5	11/20/25	200p - 2m45s	Trish Niemi-Mayse	<i>Trisha Niemi-Mayse</i>	Drill Practice

2 Fire Drills after December 1:

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
4 of 5	1/14/26	12:00pm	Trisha Niemi-Mayse	<i>Trisha Niemi-Mayse</i>	Drill Practice
5 of 5	2/11/26	1:30p-			Drill Practice

TORNADO (2 total):

1 Tornado Drill in March:

Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 2	3/3/26	8:30a-			Drill Practice

1 Additional Tornado Drill:

Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
2 of 2	5/14/26	2:00p-			Drill Practice

SHELTER-IN-PLACE (3 total):

1 Shelter-in-Place by December 1:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
1 of 3	11/17/25	9:50a-15m29s	Trish Niemi-Mayse	<i>Trish Niemi-Mayse</i>	Drill Practice

1 Shelter-in-Place after January 1:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
2 of 3	1/17/26	2:15 pm	Trisha Niemi-Mayse	<i>Trish Niemi-Mayse</i>	Drill Practice

1 Additional Shelter-in-Place:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
3 of 3	5/12/26	3:00p-			Drill Practice

***Which of the above listed drills took place during recess, lunch, or another time when students are gathered outside of the classroom?

Drill Type (Fire, Tornado, Shelter)	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Lunch, Recess, other? Please specify
Fire	1/14/26	12:00pm	Trisha Niemi-Mayse	<i>Trish Niemi-Mayse</i>	Lunch/Recess time <i>Lunch/Passing Time</i>