

Fire, Tornado, and Shelter-in-Place Drill Report Form

School Name: Muskegon Lakeshore High School & Career Center

Academic Year: 25-26

School Administrator Signature:

Trish Niemi-Mayse

*****MCL 29.19 states in part that: 5 fire drills are required (3 by Dec. 1, 2 after Dec. 1), 3 tornado drills (1 in March), 3 shelter-in-place drills (1 by Dec. 1, 1 after Jan. 1, 1 your choice). One drill must be during lunch, recess, or another time when students are gathered outside of the classroom.*****

FIRE (5 total):

3 Fire Drills Before December 1:

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 5	11/18/25	830a - 4m16s	Trish Niemi-Mayse	<i>Trish Niemi-Mayse</i>	Drill Practice
2 of 5	11/20/25	915a - 2m29s	Trish Niemi-Mayse	<i>Trish Niemi-Mayse</i>	Drill Practice
3 of 5	11/20/25	200p 2m45s	Trish Niemi-Mayse	<i>Trish Niemi-Mayse</i>	Drill Practice

2 Fire Drills after December 1:

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
4 of 5	1/7/26	9:27a -			Drill Practice
5 of 5	2/11/26	1:30p-			Drill Practice

TORNADO (2 total):

1 Tornado Drill in March:

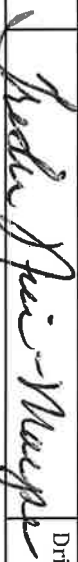
Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 2	3/3/26	8:30a-			Drill Practice

1 Additional Tornado Drill:

Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
2 of 2	5/14/26	2:00p-			Drill Practice

SHELTER-IN-PLACE (3 total):

1 Shelter-in-Place by December 1:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
1 of 3	11/17/25	9:50a-15m29s	Trish Niemi-Mayse		Drill Practice

1 Shelter-in-Place after January 1:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
2 of 3	1/14/26	9:30a-			Drill Practice

1 Additional Shelter-in-Place:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
3 of 3	5/12/26	3:00p-			Drill Practice

*****Which of the above listed drills took place during recess, lunch, or another time when students are gathered outside of the classroom?**

Drill Type (Fire, Tornado, Shelter)	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Lunch, Recess, other? Please specify
Shelter	1/14/26	9:30a-			Lunch/Recess time